



Oadby and Wigston Borough Council

TO COUNCILLOR:

Miss A R Bond
G A Boulter
Mrs L M Broadley (Chair)
Ms K M Chalk

Miss M V Chamberlain (Vice-Chair)
M H Charlesworth
M L Darr
R F Eaton
R E Fahey

J Kaufman
Mrs H E Loydall
R H Thakor

Dear Councillor et al

I hereby summon you to attend a meeting of the **LICENSING AND REGULATORY COMMITTEE** to be held at the **COUNCIL OFFICES, STATION ROAD, WIGSTON** on **THURSDAY, 29 SEPTEMBER 2016** at **7.00 PM** for the transaction of the business set out in the Agenda below.

Yours faithfully

Council Offices
Wigston
21 September 2016

Mark Hall
Chief Executive

AGENDA

PAGE NO'S

1. Apologies for Absence

2. Appointment of Substitutes

To appoint substitute Members in accordance with Rule 4 of Part 4 of the Constitution.

3. Declarations of Interest

Members are reminded that any declaration of interest should be made having regard to the Members' Code of Conduct. In particular, Members must make clear the nature of the interest and whether it is 'pecuniary' or 'non-pecuniary'.

4. Minutes of the Previous Meeting held on 20 July 2016

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To read, confirm and sign the minutes of the previous meeting in accordance with Rule 17 of Part 4 of the Constitution.

5. Petitions and Deputations

To receive any Petitions and, or, Deputations in accordance with Rule 24 of Part 4 of the Constitution.

6. Scale of Fees and Charges 2017/18

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**MINUTES OF A MEETING OF THE LICENSING AND REGULATORY COMMITTEE HELD AT
THE COUNCIL OFFICES, STATION ROAD, WIGSTON ON WEDNESDAY, 20 JULY 2016
COMMENCING AT 7.00 PM**

<u>IN ATTENDANCE:</u>		
Chair - Councillor Mrs L M Broadley		
COUNCILLORS (8):		
G S Atwal	Ms K M Chalk	R Fahey
Miss A R Bond	M H Charlesworth	J Kaufman
G A Boulter	M L Darr	
OFFICERS IN ATTENDANCE (3):		
Mrs T Aldwinckle	S J Ball	D Lingard

Min Ref.	Narrative	Officer Resp.
1.	<p><u>APOLOGIES FOR ABSENCE</u></p> <p>An apology for absence was received from Councillors F S Broadley, Ms K M Chalk, Miss M V Chamberlain, R F Eaton, R Fahey and Mrs H E Loydall.</p>	
2.	<p><u>APPOINTMENT OF SUBSTITUTES</u></p> <p>None.</p>	
3.	<p><u>DECLARATIONS OF INTEREST</u></p> <p>The Senior Democratic Services Officer / Legal Officer advised the Committee that Councillor G S Atwal was currently in the process of applying for a Combined Hackney Carriage and Private Hire Driver's Licence of this Council as a Licensing Authority. It was said that the Monitoring Officer and the Senior Democratic Services Officer / Legal Officer had in turn advised Councillor G S Atwal and were in unanimous agreement that his seat on this Committee was no longer tenable because of an apparent conflict of interest and that it was recommended that the Member formally tender his resignation by letter addressed to the Chief Executive which was to be done imminently.</p> <p>The Committee heard that Councillor G S Atwal's anticipated resignation would have a consequential impact upon the membership of this Committee in terms of securing a political balance in accordance with the Local Government (Committees and Political Groups) Regulations 1990 given that the Member was the only single Member of his political group represented both on this Committee and at Full Council. The implications were said to be that the Committee's total membership was to be reduced from 14 to 12 Members, equating to 9 Liberal Democrat Members and 3 Conservative Members resulting in a net loss of 1 Liberal Democrat Member. It was stated that, subject to the direction of the Leader of the Council, the re-constitution of the Committee's membership was to be submitted for approval at the next meeting of the Council on Tuesday 06 September.</p> <p>The Senior Democratic Services Officer / Legal Officer advised the</p>	

	<p>Committee that Councillor G S Atwal was able to remain for the duration of this meeting as the business to be transacted did not give rise to nor substantiate the conflict of interest aforementioned.</p> <p>Councillor G S Atwal confirmed that he was to formally tender his resignation in respect of his seat of this Committee.</p>	
4.	<p><u>MINUTES OF THE PREVIOUS MEETING HELD ON 14 APRIL 2016</u></p> <p>RESOLVED THAT:</p> <p>The minutes of the previous meeting of the Committee held on 14 April 2016 be taken as read, confirmed and signed.</p>	
5.	<p><u>PETITIONS AND DEPUTATIONS</u></p> <p>None.</p>	
6.	<p><u>REVIEW OF FEES AND CHARGES (ENVIRONMENTAL HEALTH)</u></p> <p>The Chair, Councillor Mrs L M Broadley, commended the exceptional work undertaken by the former Chair of the Committee, Councillor Mrs H E Loydall, and expressed her gratitude to the Member's longstanding chairmanship.</p> <p>The Committee gave consideration to the report and appendices (at pages 7 - 11) as delivered and summarised by the Community Safety and Environment Manager which should be read together with these minutes as a composite document.</p> <p>The Chair enquired as to: whether the charge of £150.00 (+ VAT) at paragraph 3.3. (page 8) was inclusive of all five visits to treat cockroach infestation; the comparable practice(s) of other local authorities in respect of dog control; and if dog owners were additionally liable to pay kennelling fees. The Member opined that the fees in respect of dog control may serve to deter dog owners from re-claiming their dogs.</p> <p>The Community Safety and Environment Manager advised that stray dog control was a statutory duty incumbent upon all local authorities who operate identical, if not similar, practices. He confirmed that the charge of £150.00 (+ VAT) was fully inclusive and that additional kennelling fees were payable if the need to kennel a dog arose. He noted that the existing Scale of Fees and Charges ("the Scale") did not meet the present costs of delivering the services mentioned and otherwise served to further promote responsible dog ownership.</p> <p>Councillor M H Charlesworth enquired as to the action taken in respect of squirrels. He further sought clarification as to 'Copies of Register of Food Business' (at page 10) and requested information upon: total income; the number of Environmental Health Officers (EHO's); and the cost of the service <i>vis-a-vis</i> cost recovery.</p> <p>The Community Safety and Environment Manager advised that squirrels, once captured, were humanely dispatched of. He further stated that the point of clarification and information sought by the Member were not immediately available at the meeting and would be circulated to Members in due course.</p>	

Councillor J Kaufman enquired as to: how the proposed Scale compared to other local regulatory authorities in Leicester/shire and the private-sector; the action taken in respect of non-microchipped dogs; and the impact upon food export certificates in view of the recent referendum upon the United Kingdom's membership of the European Union.

The Community Safety and Environment Manager advised that the Scale was in range and benchmarked, accordingly. He stated that the services offered were provided on policy grounds and were, in some areas, marginally cheaper than that of the private-sector. He confirmed that Environmental Health was actively enforcing new legislation regarding stray dogs and that a microchip-scanner had since been acquired and that a review of all pest control services was to be reported to the next meeting of the Committee on Thursday 29 September 2016. He advised that there had been a substantial amount of deregulation in respect of food export certificates.

Councillor Miss A R Bond commended the recent work of EHO's in respect of several matters raised by the Member.

Councillor G A Boulter stated the Scale represented fees and charges for prescribed services only and those previous quotes obtained from another authority to provide the same has been comparatively higher.

Councillor G A Boulter moved the recommendation as set out at paragraph 2 of the report (at page 7).

Councillor M L Darr seconded the recommendation.

UNANIMOUSLY RESOLVED THAT:

The revised Scale of Environmental Health Fees and Charges (as set out at Appendix 1) be approved.

THE MEETING CLOSED AT 7.26 PM



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CHAIR
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THURSDAY, 29 SEPTEMBER 2016
.....

Agenda Item 6



Licensing and Regulatory Committee	Thursday, 29 September 2016	Matter for Information
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Title: **Scale of Fees and Charges 2017/18**

Author: **Martin Hone (Chief Financial Officer / Section 151 Officer)**

1. Introduction

1.1 This report outlines the proposed scale of fees and charges for areas covered by this Committee for the financial year 2017/18.

2. Recommendations

2.1 That Members consider and recommend to the Policy, Finance and Development Committee the proposed scale of fees and charges for 2017/18

3. Information

3.1 The Council charges for a number of its services that are provided to the public. All fees and charges are reviewed on an annual basis as part of the budget setting process.

3.2 When setting charges, the following factors are taken into consideration:

- Statutory obligations;
- Policies and objectives of the Council ;
- Inflation and relevant indices;
- Local market research and competition (where relevant);
- The impact of price changes on activity level or demand;
- Changes in taxation;
- Budget position and any associated gap; and
- The cost of providing the service.

3.3 As at July 2016, Retail Price Index (RPI), which is a measure of inflation stood at 1.9%. This has been used as a guide for Heads of Service when considering the 2017/18 increase. This guide has been used to increase those charges not set by statute.

3.4 Appendix 1 shows the current and next year's proposed charges together with any specific explanation of the change to any individual charge including an indication of those which are set by statute.

Background Documents:-

Fee and Charges 2016/17
Budget Strategy 2017/18

Email: chris.raymakers@oadby-wigston.gov.uk

Tel: (0116) 257 2891

Implications	
Financial (CR)	As contained in the report and the appendix to this report.

Legal (AC)	No significant implications.
Risk (CR)	CR1 Decreasing Financial Resources CR9 Economy
Equalities (AC)	No significant implications.
	Equality Assessment:-
	<input type="checkbox"/> Initial Screening <input type="checkbox"/> Full Assessment <input checked="" type="checkbox"/> Not Applicable

LICENSING AND REGULATORY COMMITTEE

	DESCRIPTION OF CHARGE	VAT	UNIT	DATE OF LAST CHANGE	2016/17 £	2017/18 £	Externally Set	Explanation regarding the recommended level of charge
2	LICENCES							
2.1	HACKNEY CARRIAGE AND PRIVATE HIRE CARS							
(a)	Driver's Licence - Private Hire and Hackney Carriage*							
i)	One Year	N	Each	1-Apr-16	75.00	77.00		RPI @ 1.9%
ii)	Two Year	N	Each	1-Apr-16	140.00	143.00		RPI @ 1.9%
iii)	Three Year	N	Each	1-Apr-15	195.00	199.00		RPI @ 1.9%
(b)	Competence Test	N	Each	1-Apr-14	35.00	40.00		RPI @ 1.9%
(c)	Drivers Badge - Replacement	N	Each	1-Apr-13	20.00	21.00		RPI @ 1.9%
(d)	Private Hire Operator's Licence							
i)	One Year	N	Each	1-Apr-15	260.00	265.00		RPI @ 1.9%
ii)	Two Year	N	Each	1-Apr-16	483.00	490.00		RPI @ 1.9%
iii)	Three Year	N	Each	1-Apr-15	670.00	685.00		RPI @ 1.9%
iv)	Four Year	N	Each	1-Apr-16	820.00	830.00		RPI @ 1.9%
v)	Five Year	N	Each	1-Apr-16	932.00	940.00		RPI @ 1.9%
vi)	Operators Licence Competency Test*		Each	1-Apr-14	35.00	36.00		RPI @ 1.9%
(e)	Private Hire Vehicle Licence	N	Each	1-Apr-14	225.00	230.00		RPI @ 1.9%
(f)	Private Hire Vehicle Licence - Age Exempt	N	Each	1-Apr-14	260.00	265.00		RPI @ 1.9%
(g)	Hackney Carriage Vehicle Licence	N	Each	1-Apr-14	240.00	245.00		RPI @ 1.9%
(h)	Hackney Carriage Licence - Age Exempt	N	Each	1-Apr-14	275.00	280.00		RPI @ 1.9%
(i)	Replacement of Vehicle Licence Plate	N	Each	1-Apr-15	25.00	26.00		RPI @ 1.9%
(j)	Transfer of Vehicle Licence to Another Licensee	N	Each	1-Apr-14	45.00	46.00		RPI @ 1.9%
(k)	Transfer of Licence from Private Hire Vehicle to Hackney Carriage (vice-versa)		Each	1-Apr-14	N/A			
(l)	Sale of Vehicle Licence Bracket	N	Each	1-Apr-14	22.00	23.00		RPI @ 1.9%
(m)	Certificate of Compliance		Each	1-Apr-14	5.00	5.50		RPI @ 1.9%
(n)	Replacement of Vehicle Licence (paper)		Each	1-Apr-14	5.00	5.50		RPI @ 1.9%
(o)	Replacement docu-dash		Each	1-Apr-15	3.00	3.50		RPI @ 1.9%
(p)	Replacement Front Windscreen pouch		Each	1-Apr-14	5.00	5.50		RPI @ 1.9%
	* Excludes CRB fee £44.00 payable on application and £5.00 DVLA mandate fee							
2.2	LICENCE FEES							
(a)	Animal Boarding Establishment (new)	N	Each	1-Apr-14	120.00	125.00		RPI @ 1.9%
(b)	Animal Boarding Establishment (renewal)		Each	1-Apr-14	100.00	105.00		RPI @ 1.9%
(c)	Breeding of Dogs (new)	N	Each	1-Apr-14	120.00	125.00		RPI @ 1.9%
(d)	Breeding of Dogs (renewal)		Each	1-Apr-14	100.00	105.00		RPI @ 1.9%
(e)	Dangerous Wild Animals (new)	N	Each	1-Apr-14	120.00	125.00		RPI @ 1.9%
(f)	Dangerous Wild Animals (renewal)		Each	1-Apr-14	100.00	105.00		RPI @ 1.9%
(g)	Pet Animal Shop (new)	N	Each	1-Apr-14	120.00	125.00		RPI @ 1.9%
(h)	Pet Animal Shop (renewal)		Each	1-Apr-14	100.00	105.00		RPI @ 1.9%
(i)	Riding Establishment (new)	N	Each	1-Apr-14	120.00	125.00		RPI @ 1.9%
(j)	Riding Establishment (renewal)		Each	1-Apr-14	100.00	105.00		RPI @ 1.9%
NB	For licences (a) - (j), vets fees incurred by the Council will be charged to the applicant							
(k)	Acupuncture, Tattooing, Ear piercing, Electrolysis - Registration of							
i)	Premises	N	Each	1-Apr-15	70.00	75.00		RPI @ 1.9%
ii)	Person	N	Each	1-Apr-15	70.00	75.00		RPI @ 1.9%
iii)	Person and premises combined	N	Each	1-Apr-15	110.00	115.00		RPI @ 1.9%
(l)	Hairdresser - Registration of Premises and Persons							
i)	Premises	N	Each	1-Apr-15	70.00	75.00		RPI @ 1.9%
ii)	Person	N	Each	1-Apr-15	70.00	75.00		RPI @ 1.9%
iii)	Person and premises combined	N	Each	1-Apr-15	110.00	115.00		RPI @ 1.9%
(m)	Scrap Metal Dealers Act 2013							
i)	Site Licence	N	Each	1-Apr-15	340.00	350.00		RPI @ 1.9%
ii)	Renewal of Site Licence	N	Each	1-Apr-15	340.00	350.00		RPI @ 1.9%
iii)	Collectors Licence	N	Each	1-Apr-15	300.00	310.00		RPI @ 1.9%
iv)	Collectors Renewal of Licence	N	Each	1-Apr-15	300.00	310.00		RPI @ 1.9%

LICENSING AND REGULATORY COMMITTEE

	DESCRIPTION OF CHARGE	VAT	UNIT	DATE OF LAST CHANGE	2016/17 £	2017/18 £	Externally Set	Explanation regarding the recommended level of charge
	v) Variation to Licence (inc change of site manager)	N	Each	1-Apr-15	62.00	65.00		RPI @ 1.9%
	vi) Change of Circumstance	N	Each	1-Apr-15	31.00	35.00		RPI @ 1.9%
	(n) Street Trading (fixed) per outlet							
	i) 1 day a week Annual Licence	N	Each	1-Apr-15	90.00	95.00		RPI @ 1.9%
	ii) 1 month licence	N	Each	1-Apr-15	110.00	115.00		RPI @ 1.9%
	iii) 3 month licence	N	Each	1-Apr-15	160.00	165.00		RPI @ 1.9%
	iv) 6 month licence	N	Each	1-Apr-15	260.00	265.00		RPI @ 1.9%
	v) 12 month licence	N	Each	1-Apr-15	410.00	420.00		RPI @ 1.9%
	vi) Transfer of Consent (fixed or mobile)	N	Each	1-Apr-15	60.00	65.00		RPI @ 1.9%
	(o) Street Trading (mobile) per outlet							
	i) 1 day a week Annual Licence	N	Each	1-Apr-15	60.00	65.00		RPI @ 1.9%
	ii) 1 month licence	N	Each	1-Apr-15	80.00	85.00		RPI @ 1.9%
	iii) 3 month licence	N	Each	1-Apr-15	110.00	115.00		RPI @ 1.9%
	iv) 6 month licence	N	Each	1-Apr-15	180.00	185.00		RPI @ 1.9%
	v) 12 month licence	N	Each	1-Apr-15	310.00	320.00		RPI @ 1.9%
	vi) One off Event Licence	N	Each	1-Apr-15	75.00	80.00		RPI @ 1.9%
	(p) Sex Establishments	N	Each	1-Apr-15	2310.00	2355.00		RPI @ 1.9%
	2.3 LICENSING ACT 2003							
	(a) Personal Licence							
	Grant or Renewal of a Personal Licence (valid for 10 years)	N	Each	1-Apr-11	37.00	37.00	X	LA 2003 Schedule 6
	(b) Premises Licences / Club Premises Certificates							
	Annual Fees Rateable Value Bands :-							
	A (no rateable value to £4,300)	N	Each	1-Feb-05	70.00	70.00	X	LA 2003 Schedule 5
	B (£4,301 to £33,000)	N	Each	1-Feb-05	180.00	180.00	X	LA 2003 Schedule 5
	C (£33001 to £87,000)	N	Each	1-Feb-05	295.00	295.00	X	LA 2003 Schedule 5
	D (£87,001 to £125,000)	N	Each	1-Feb-05	320.00	320.00	X	LA 2003 Schedule 5
	E (£125,001 and above)	N	Each	1-Feb-05	350.00	350.00	X	LA 2003 Schedule 5
	A multiplier is applied to premises in band D and E where they are exclusively or primarily in the business of selling alcohol							
	D (x2)	N	Each	1-Feb-05	640.00	640.00	X	LA 2003 Schedule 5
	E (x3)	N	Each	1-Feb-05	1050.00	1050.00	X	LA 2003 Schedule 5
	(c) New or Variation of Premises Licences / Club Premises Certificates							
	Application fees Rateable Value Bands :-							
	A (no rateable value to £4,300)		Each	1-Feb-05	100.00	100.00	X	LA 2003 Schedule 2 (wrt Reg 4 (2), (3) and 6 (1))
	B (£4,301 to £33,000)		Each	1-Feb-05	190.00	190.00	X	LA 2003 Schedule 2 (wrt Reg 4 (2), (3) and 6 (1))
	C (£33001 to £87,000)		Each	1-Feb-05	315.00	315.00	X	LA 2003 Schedule 2 (wrt Reg 4 (2), (3) and 6 (1))
	D (£87,001 to £125,000)		Each	1-Feb-05	450.00	450.00	X	LA 2003 Schedule 2 (wrt Reg 4 (2), (3) and 6 (1))
	E (£125,001 and above)		Each	1-Feb-05	635.00	635.00	X	LA 2003 Schedule 2 (wrt Reg 4 (2), (3) and 6 (1))
	A multiplier is applied to premises in band D and E where they are exclusively or primarily in the business of selling alcohol							
	D (x2)		Each	1-Feb-05	900.00	900.00	X	LA 2003 Schedule 2 (wrt Reg 4 (2), (3) and 6 (1))
	E (x3)		Each	1-Feb-05	1905.00	1905.00	X	LA 2003 Schedule 2 (wrt Reg 4 (2), (3) and 6 (1))
	(d) Application / Notice							
	i) Temporary Event notice	N	Each	1-Feb-05	21.00	21.00	X	LA 2003 Schedule 6
	ii) Theft, loss, etc of premises licence or summary	N	Each	1-Feb-05	10.50	10.50	X	LA 2003 Schedule 6
	iii) Application for a provisional statement where premises being built etc	N	Each	1-Feb-05	195.00	315.00	X	Increase under s29 of LA 2003, (Schedule 6)
	iv) Notification of change of name or address	N	Each	1-Feb-05	10.50	10.50	X	LA 2003 Schedule 6
	v) Application to vary licence to specify individual as premises supervisor	N	Each	1-Feb-05	23.00	23.00	X	LA 2003 Schedule 6
	vi) Application for transfer of premises licence	N	Each	1-Feb-05	23.00	23.00	X	LA 2003 Schedule 6
	vii) Interim authority notice following death etc of licence holder	N	Each	1-Feb-05	23.00	23.00	X	LA 2003 Schedule 6
	viii) Theft, loss, etc of certificate or summary	N	Each	1-Feb-05	10.50	10.50	X	LA 2003 Schedule 6
	ix) Notification of change of name or alteration of rules of club	N	Each	1-Feb-05	10.50	10.50	X	LA 2003 Schedule 6
	x) Change of relevant registered address of club	N	Each	1-Feb-05	10.50	10.50	X	LA 2003 Schedule 6
	xi) Theft, loss, etc of temporary event notice	N	Each	1-Feb-05	10.50	10.50	X	LA 2003 Schedule 6
	xii) Theft, loss, etc of personal licence	N	Each	1-Feb-05	10.50	10.50	X	LA 2003 Schedule 6
	xiii) Notification of change of name or address of premises licence holder	N	Each	1-Feb-05	10.50	10.50	X	LA 2003 Schedule 6

LICENSING AND REGULATORY COMMITTEE

	DESCRIPTION OF CHARGE	VAT	UNIT	DATE OF LAST CHANGE	2016/17 £	2017/18 £	Externally Set	Explanation regarding the recommended level of charge
	xiv) Right to freeholder etc to be notified of licensing matters	N	Each	1-Feb-05	21.00	21.00	X	LA 2003 Schedule 6
	2.4 GAMBLING ACT 2005							
	(a) Small Society Lotteries							
	i) Initial Application Fee	N	Each	1-Sep-07	40.00	40.00	X	The Small society Lotteries (Registration of Non-Commercial Societies) Regulations 2007. Section 3 (b)
	ii) Renewal Fee	N	Each	1-Sep-07	20.00	20.00	X	The Small society Lotteries (Registration of Non-Commercial Societies) Regulations 2007. Section 5 (a)
	(b) Bingo Premises							
	i) Premises Licence	N	Each	1-Apr-15	1200.00	1225.00		RPI @ 1.9%
	ii) Annual Fee	N	Each	1-Apr-15	500.00	515.00		RPI @ 1.9%
	iii) Variation of Licence	N	Each	1-Apr-15	1200.00	1225.00		RPI @ 1.9%
	iv) Change of Circumstances	N	Each	1-Apr-15	40.00	45.00		RPI @ 1.9%
	v) Transfer of Licence	N	Each	1-Apr-15	500.00	515.00		RPI @ 1.9%
	vi) Re-instatement Fee	N	Each	1-Apr-15	500.00	515.00		RPI @ 1.9%
	vii) Provisional Statement	N	Each	1-Apr-15	1200.00	1225.00		RPI @ 1.9%
	viii) Copy of Licence	N	Each	1-Apr-12	25.00	30.00	X	The Gambling (Premises Licence Fees) (England and Wales) Regulations 2007 Regulation 13 (2)
	(c) Betting Premises (Track)							
	i) Premises Licence	N	Each	1-Apr-15	1200.00	1225.00		RPI @ 1.9%
	ii) Annual Fee	N	Each	1-Apr-15	500.00	515.00		RPI @ 1.9%
	iii) Variation of Licence	N	Each	1-Apr-15	1200.00	1225.00		RPI @ 1.9%
	iv) Change of Circumstances	N	Each	1-Apr-15	50.00	55.00		RPI @ 1.9%
	v) Transfer of Licence	N	Each	1-Apr-15	500.00	515.00		RPI @ 1.9%
	vi) Re-instatement Fee	N	Each	1-Apr-15	500.00	515.00		RPI @ 1.9%
	vii) Provisional Statement	N	Each	1-Apr-15	1200.00	1225.00		RPI @ 1.9%
	viii) Copy of Licence	N	Each	1-Apr-12	25.00	30.00	X	The Gambling (Premises Licence Fees) (England and Wales) Regulations 2007 Regulation 13 (2)
	(d) Family Entertainment Centres							
	i) Premises Licence	N	Each	1-Apr-15	1200.00	1225.00		RPI @ 1.9%
	ii) Annual Fee	N	Each	1-Apr-15	500.00	515.00		RPI @ 1.9%
	iii) Variation of Licence	N	Each	1-Apr-15	1200.00	1225.00		RPI @ 1.9%
	iv) Change of Circumstances	N	Each	1-Apr-15	40.00	45.00		RPI @ 1.9%
	v) Transfer of Licence	N	Each	1-Apr-15	500.00	515.00		RPI @ 1.9%
	vi) Re-instatement Fee	N	Each	1-Apr-15	500.00	515.00		RPI @ 1.9%
	vii) Provisional Statement	N	Each	1-Apr-15	1200.00	1225.00		RPI @ 1.9%
	viii) Copy of Licence	N	Each	1-Apr-12	25.00	25.00	X	The Gambling (Premises Licence Fees) (England and Wales) Regulations 2007 Regulation 13 (2)
	(e) Adult Gaming Centre							
	i) Premises Licence	N	Each	1-Apr-15	1200.00	1225.00		RPI @ 1.9%
	ii) Annual Fee	N	Each	1-Apr-15	500.00	515.00		RPI @ 1.9%
	iii) Variation of Licence	N	Each	1-Apr-15	1200.00	1225.00		RPI @ 1.9%
	iv) Change of Circumstances	N	Each	1-Apr-15	40.00	45.00		RPI @ 1.9%
	v) Transfer of Licence	N	Each	1-Apr-15	500.00	515.00		RPI @ 1.9%
	vi) Re-instatement Fee	N	Each	1-Apr-15	500.00	515.00		RPI @ 1.9%
	vii) Provisional Statement	N	Each	1-Apr-15	1200.00	1225.00		RPI @ 1.9%
	viii) Copy of Licence	N	Each	1-Apr-12	25.00	25.00	X	The Gambling (Premises Licence Fees) (England and Wales) Regulations 2007 Regulation 13 (2)
	(f) Betting Premises (Other)							
	i) Temporary Use Notice	N	Each	7-Jan-07	500.00	500.00	X	The Gambling Act 2005 (Temporary Use Notices) Regulations 2007 Regulation 7 (1)
	ii) Replacement of Temporary Use Notice	N	Each	7-Jan-07	25.00	25.00	X	The Gambling Act 2005 (Temporary Use Notices) Regulations 2007 Regulation 7 (2) (a)
	iii) Premises Licence	N	Each	1-Apr-15	1200.00	1225.00		RPI @ 1.9%
	iv) Annual Fee	N	Each	1-Apr-15	500.00	515.00		RPI @ 1.9%
	v) Variation of Licence	N	Each	1-Apr-15	1200.00	1225.00		RPI @ 1.9%
	vi) Change of Circumstances	N	Each	1-Apr-15	40.00	45.00		RPI @ 1.9%
	vii) Transfer of Licence	N	Each	1-Apr-15	500.00	515.00		RPI @ 1.9%
	viii) Re-instatement Fee	N	Each	1-Apr-15	500.00	515.00		RPI @ 1.9%
	ix) Provisional Statement	N	Each	1-Apr-15	1200.00	1225.00		RPI @ 1.9%
	x) Copy of Licence	N	Each	1-Apr-12	25.00	25.00	X	The Gambling (Premises Licence Fees) (England and Wales) Regulations 2007 Regulation 13 (2)
	(g) Club Gaming Machine Permits							
	i) Grant of Permit	N	Each	1-Sep-07	200.00	200.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 8 (1)
	ii) Grant of Permit (Club Premises Certificate holder)	N	Each	1-Sep-07	100.00	100.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 8 (1) (a) or (b)
	iii) Variation of Permit	N	Each	1-Sep-07	100.00	100.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 15

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	DESCRIPTION OF CHARGE	VAT	UNIT	DATE OF LAST CHANGE	2016/17 £	2017/18 £	Externally Set	Explanation regarding the recommended level of charge
	iv) Renewal of Permit	N	Each	1-Sep-07	200.00	200.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 8 (2) (a)
	v) Renewal of Permit (Club Premises Certificate holder)	N	Each	1-Sep-07	100.00	100.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 8 (2) (b)
	vi) Annual Fee	N	Each	1-Sep-07	50.00	50.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 12
	vii) Copy of Permit	N	Each	1-Sep-07	15.00	15.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 16
	(h) Club Gaming Permits							
	i) Grant of Permit	N	Each	1-Sep-07	200.00	200.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 8 (1)
	ii) Grant of Permit (Club Premises Certificate holder)	N	Each	1-Sep-07	100.00	100.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 8 (1) (a) or (b)
	iii) Variation of Permit	N	Each	1-Sep-07	100.00	100.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 15
	iv) Renewal of Permit	N	Each	1-Sep-07	200.00	200.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 8 (2) (a)
	v) Renewal of Permit (Club Premises Certificate holder)	N	Each	1-Sep-07	100.00	100.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 8 (2) (b)
	vi) Annual Fee	N	Each	1-Sep-07	50.00	50.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 12
	vii) Copy of Permit	N	Each	1-Sep-07	15.00	15.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 16
	(i) Family Entertainment Centre Permits							
	i) Grant of Permit	N	Each	1-Sep-07	300.00	300.00	X	The Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007 Reg 3 (a)
	ii) Renewal of Permit	N	Each	1-Sep-07	300.00	300.00	X	The Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007 Reg 3 (c)
	iii) Change of Name on Permit	N	Each	1-Sep-07	25.00	25.00	X	The Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007 Reg 5
	iv) Copy of Permit	N	Each	1-Sep-07	15.00	15.00	X	The Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007 Reg 6
	(j) Prize Gaming Permits							
	i) Grant of Permit	N	Each	1-Sep-07	300.00	300.00	X	The Gambling Act 2005 (Prize Gaming) (Permits) Regulations 2007 Regulation 3 (a)
	ii) Renewal of Permit	N	Each	1-Sep-07	300.00	300.00	X	The Gambling Act 2005 (Prize Gaming) (Permits) Regulations 2007 Regulation 3 (c)
	iii) Change of Name on Permit	N	Each	1-Sep-07	25.00	25.00	X	The Gambling Act 2005 (Prize Gaming) (Permits) Regulations 2007 Regulation 5
	iv) Copy of Permit	N	Each	1-Sep-07	15.00	15.00	X	The Gambling Act 2005 (Prize Gaming) (Permits) Regulations 2007 Regulation 6
	(k) Licensed Premises Gaming Machine Permits							
	i) Grant of Permit	N	Each	1-Sep-07	150.00	155.00	X	The Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007 Reg 3 (a) (ii)
	ii) Variation of Permit	N	Each	1-Sep-07	100.00	115.00	X	The Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007 Reg 3 (b)
	iii) Change of Name on Permit	N	Each	1-Sep-07	25.00	30.00	X	The Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007 Reg 8
	iv) Copy of Permit	N	Each	1-Sep-07	15.00	20.00	X	The Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007 Reg 9
	v) Transfer of Permit	N	Each	1-Sep-07	25.00	30.00	X	The Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007 Reg 3 (c)
	vi) Automatic Entitlement Notification	N	Each	1-Sep-07	50.00	55.00	X	The Gaming Machines in Alcohol Licensed Premises (Notification fee) (England and Wales) Regulations 2007 Reg 3

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VAT Key

- I Inclusive of VAT
- E Exempt from VAT
- N Non Business Activity
- Z Zero-rated VAT